

Tenant Notice to Vacate

I/We, the Tenant(s) of the property located at _____,
do hereby give our notice of intent to vacate and surrender the above named premises by
_____ (date) and will return all keys, remotes and cards to your office by that date. Our
reason for vacating is: _____

I/We understand that our rental agreement requires us to give a minimum of 30 Days written notice to vacate and that receipt of this notice by Bridge Residential Property Services does not constitute approval of early move out nor release(s) me/us from any money due under our lease agreement.

LAST MONTH'S RENT: I/We understand that, by Texas law, withholding any portion of the last month's rent on the grounds that the security deposit is security for the unpaid rent will subject us to a liability of THREE TIMES the monthly rent plus the landlord's attorney's fees.

SHOWING INSTRUCTIONS: I/We agree to keep the premises clean and accessible to prospective residents and/or purchasers at any and all reasonable times whether present or not as required by our lease agreement.

Phone # _____ Alarm? No Yes Alarm Code _____

Cat(s): No Yes Dog(s): No Yes Pet(s) kept: Inside Outside

Please choose one for showing instructions:

- Courtesy call (Appointment service will call and/or leave a message regarding a showing.)
- Appointment Required (Appointment service will not schedule a showing without your approval.)

I/we would like _____ hours notice before a showing. (between 1 – 24 hours)

Special Instructions: _____

Please remember that you are responsible for leaving the property clean and having the carpets professionally cleaned, and turning in any applicable cleaning receipts. Would you like for us to arrange to have the property professionally cleaned? Yes No professional carpet cleaning? Yes No (If Yes, we will deduct these costs from your security deposit.)

Our forwarding address is: (required in order to receive security deposit refund)

Tenant Date Tenant Date

Office Use Only

Received by _____ Date _____